New Beginnings empowers survivors and mobilizes community awareness and action to end domestic violence.

JOB ANNOUNCEMENT

FACILITIES WORKER

Join a diverse and vibrant community of activists working to end gender-based violence. New Beginnings strives to build a meaningful, welcoming and equitable workplace, inclusive of diverse voices, experiences and perspectives. New Beginnings is an equal opportunity employer. Survivors, people of color and LGBTQ people strongly encouraged to apply.

RESPONSIBILITIES: Assist with the maintenance, cleaning and stocking of a 17-unit short term housing facility for multicultural domestic violence survivors.

REPORTS TO: Facilities Manager

HOURS: 15 Hours per week. Flexible schedule.

COMPENSATION: $16.00 per hour; paid training opportunities; retirement contribution.

RESPONSIBILITIES
- Assist with preparing apartments for occupancy, including basic maintenance, cleaning, and stocking supplies.
- Occasional grounds maintenance.
- Assist with contracted repairs, cleaning services, hauling, grounds maintenance and deliveries.
- Other duties as assigned by the Facilities Manager.

REQUIREMENTS
- Commitment to the mission of New Beginnings and to the needs to domestic violence survivors.
- Ability to use supervision effectively to gain support and enhance performance.
- Ability to work with diverse survivors in a welcoming, supportive, culturally competent manner.
- Ability to maintain participant confidentiality.
- Strong organizational skills, attention to detail.
- Self-motivated, hard-working.
- Prior experience in maintenance or facilities work a plus.
- Ability to effectively juggle multiple tasks and problem solve.
- Ability to work both independently and as a team member.
- Ability to lift up to 45 pounds.
- Ability to climb stairs numerous times per day.
- Some understanding of domestic violence helpful.
- Willingness to learn about and promote equity and social justice within and outside of New Beginnings.

Send resume and cover letter detailing experience to info@newbegin.org. Open until filled.

Additional agency information available at www.newbegin.org.