



New Beginnings empowers survivors and mobilizes community awareness and action to end domestic violence.

Job Announcement

HOME SAFE PROGRAM YOUTH AND FAMILY ADVOCATE

Survivors of domestic violence and people of color encouraged to apply

- RESPONSIBILITIES:** Provides mobile, culturally competent, and trauma informed supportive services and age-appropriate prevention education to domestic violence survivors' children in New Beginnings' Home Safe Program. Participants include those receiving emergency Bridge and hotel housing, and as needed, DV Housing First rapid re-housing and homelessness prevention services. Supports survivors' parenting skills to promote children's well-being and resilience.
- REPORTS TO:** Home Safe Program Manager
- HOURS:** 36 hours per week
- POSITIONS AVAILABLE:** 1 Position: Monday through Friday, 12:30 pm - 8:00 pm
1 Position: Tuesday through Saturday, 9:00 am - 4:30 pm
- COMPENSATION:** \$19.00 per hour DOE. Medical, dental & vision benefits; monthly paid trainings; training allowance; paid leave; life insurance; retirement contribution. This is a Non-Exempt position.

RESPONSIBILITIES

Supportive Services

- Provides emotional support and individual case advocacy for the children of domestic violence survivors who are staying in New Beginnings' Bridge Housing or hotels, and as needed with families receiving homelessness prevention and rapid re-housing support through the program. Coordinates with schools, mental health providers, child protective services or other human service providers as needed on behalf of participants.
- Collaborates closely with Home Safe Survivor Advocates to ensure participants' parenting needs are met.
- Incorporates trauma informed best practices into supportive services, prevention and advocacy work with children and parents.
- Facilitates age-appropriate educational/support groups for children and youth.
- Organizes fun and engaging group activities for children and youth.
- Maintains complete and appropriate participant files.
- Assists with identifying and supporting community volunteers or professional resources to provide child development, parenting or other relevant education for participants.
- Provides child care as needed during adult support group(s).
- Staffs at least one Help Line shift during business hours each month.
- Coordinates interpreter or ASL services for non-English speaking or hearing impaired participants.
- Other duties as assigned.

Data Integrity

- Enters consistently complete, accurate and appropriate participant and service data into the agency database.
- Responds to meet data needs identified by the Program Manager or data staff.

Community Networking

- Maintains extensive knowledge of community resources for the benefit of children, youth and families.
- Maintains positive working relationships with other domestic violence and service agencies in the community.
- Builds relationships with businesses or other community resources to secure assistance or services for participants and promote New Beginnings' services.
- Attends community meetings as requested by the Program Manager.

Resource Development

- Participates in development events and activities as requested by the Lead Advocate or Program Manager.
- Provides program information and stories as needed by the development team to build donor support and pursue funding opportunities.

Team Work and Professional Development

- Actively contributes to a positive team environment to ensure the collaboration needed for provision of high quality services to survivors.
- Participates in all staff meetings, Home Safe Program team meetings, planning days and agency in-service trainings.
- Attends and documents trainings to ensure compliance with Washington Administrative Code training requirements for domestic violence advocates.

QUALIFICATIONS

- Commitment to the mission of New Beginnings and to the needs to domestic violence survivors.
- At least two years of experience providing support and advocacy for children who have been traumatized. Related experience in non-domestic violence agency settings will be considered.
- Knowledge about the dynamics of domestic violence and the impact of trauma on survivors and their children.
- Demonstrated ability to exercise flexibility and creativity in supporting children and youth.
- Demonstrated ability to work with diverse survivors in a welcoming, supportive, culturally competent manner.
- Knowledge of public benefits, and a wide range of community resources to meet variable child and parent needs.
- Ability to take initiative, and maintain accountability to colleagues while providing services in a variety of settings.
- Experience with mobile advocacy a plus.
- Demonstrated ability to handle crises and juggle multiple responsibilities in a fast paced environment.
- Ability to maintain participant confidentiality.
- Ability to effectively network with a wide range of community service providers.
- Strong attention to detail and follow-through.
- Ability to represent New Beginnings in a professional manner to community partners and the broader public.
- Ability to use supervision effectively to gain support and enhance performance.
- Ability to engage in constructive self-care activities to manage secondary trauma.
- Proficient with Microsoft Office applications.
- Fluency in Spanish, African or Asian languages a plus.
- Possession of a valid Washington State driver's license. Access to reliable personal car a plus.

**Send resume and cover letter detailing experience to info@newbegin.org. Open until filled.
Additional Agency information available at www.newbegin.org**